

CENTRAL AID AGENCY

POSITION APPLICATION				
POSITION NAME	POSITION DESIGNATION	OCCUPATIONAL SPECIALTY CODE	OPEN TO	
Special Vehicle Operations Task Force Unit Leader / Second-In-Command	SVO-TFL	SVOTFL1 (UL) SVOTFSIC1 (SIC)	Rated Personnel	
DETAILS				
HAZARDOUS ROLE STATUS	POSITION COMMAND	POSITION LOCATION	SERVICE POINTS REQUIRED	
Yes	Personnel retain original Command assignment	Sector 2 Junction City, OR	100 <small>(Or equivalent experience)</small>	
TYPE OF POSTING	OPEN DATE RANGE	RATING LEVEL	POSITION RANK	RANK SYSTEM DESIGNATOR
Internal and External	Open Until Closed	All Active Duty NCO Rating Levels	E1 Sergeant (UL) F1 Corporal (SIC) and Above	100
POSITION DESCRIPTION				
<ul style="list-style-type: none"> Special Vehicle Operations (SVO) Task Force unit Leaders and Second-In-Commands (SIC) carry out all the same duties and responsibilities as regular SVO personnel, but additionally are responsible for overseeing an SVO Task Force of variable size. Specifically a Task Force unit Leader is responsible for managing the operations of the Task Force, including training for the unit. The SIC is responsible for assisting the Unit Leader with leadership of the unit and can take over in emergencies. 				
TYPE OF ASSIGNMENT				
<ul style="list-style-type: none"> This is an Additional Duty Assignment. Personnel assigned to Task Force 2 carry out the related duties in addition to their main role within the Central Aid Agency, and must maintain simultaneous standards for both roles. Please select the position you are applying for (Choose all that apply): <p><input type="checkbox"/> Task Force Unit Leader (UL)</p> <p><input type="checkbox"/> Task Force Second-In-Command (SIC)</p> <ul style="list-style-type: none"> PLEASE NOTE: Because this role is important to the function of the organization, personnel are required to prioritize it over other volunteer commitments, especially when their unit is activated. 				

DESCRIPTION OF DUTIES
<ul style="list-style-type: none"> • Utilize off-road vehicles to respond to emergency situations and provide transportation. • Oversee and manage the operations of an SVO Task Force and assigned personnel. • Manage certifications and standards for the unit. • Develop and oversee training for the unit. • Be the primary point of contact for the unit. • Represent the unit and be responsible for its operation and wellbeing. • Oversee the conduct and assignment of unit personnel. • Oversee tasks and duty assignments for unit personnel. • Assist with disaster mitigation and preparedness. • Help educate the public about vehicle disaster response and preparedness. • Assist as needed with other emergency response units. • Participate in regular training and disaster response related activities and events. • Other related duties as assigned.
MEMBERSHIP REQUIREMENT
<ul style="list-style-type: none"> • SVO Task Force leadership personnel are required to be members of the Central Aid Agency in a Rated capacity.
FAITH REQUIREMENT
<p>Not Openly in Opposition to God</p> <ul style="list-style-type: none"> • Not openly in opposition to God means someone that does not openly or publically dispute or refute God, Jesus, the sanctity of the Bible, or that openly exhibits or promotes a lifestyle that is in contradiction to them. • Personnel must follow the Code of Conduct.
HOURS / ACTIVENESS REQUIREMENTS
<ul style="list-style-type: none"> • Personnel must maintain the minimum activeness standards required by their level of Rating. • Leadership personnel must make a concerted effort to be regularly involved in unit operations and training.
PAYSCALE
<ul style="list-style-type: none"> • This is a volunteer position
BENEFITS
<ul style="list-style-type: none"> • No benefits are currently offered for this position
HYGIENE AND APPEARANCE REQUIREMENTS
<ul style="list-style-type: none"> • Personnel must maintain the hygiene and appearance requirements of their home unit and Primary Duty Assignment.

UNIFORM

- Personnel wear the uniform of their home unit.
- Personnel may be issued a Task Force 2 patch to be displayed on their uniforms.

EQUIPMENT

- Equipment personally purchased by personnel is their property and they may keep it upon leaving the program.
- All other equipment is issued to personnel and must be returned upon leaving the program.
- Leadership personnel have the same standard equipment requirements as regular Task Force members.

DESCRIPTION OF SELECTION PROCESS

- Application Submission
- Interview by the chain of command (may be waived)
- Approval by SVO or ERF officer within the chain of command
- Complete ICS 800 Certification (if not already certified).
- Confirmation and deduction of points, and promotion
- Personnel will be on probation for up to one (1) year after initial assignment.

ELIGIBILITY

- **This role is open to Rated personnel.**
- **Preference will be given to personnel that are ham radio certified.**

EDUCATION/WORK EXPERIENCE:

- Must have at least 100 Service Points, or equivalent experience
- Must have at least 1 year in service with Special Vehicle Operations, or equivalent experience.
- Must not be on any disciplinary, probationary, or remedial processes related to Special Vehicle Operations.

CERTIFICATIONS:

- Must complete ICS 800 within 1 month of assuming duties (if not already certified).
- Ham radio certification (Technician or above) is strongly recommended. ER personnel who are, or become, ham radio certified will be issued a radio and given preference for promotion and special assignments.

ABILITY/BACKGROUND:

- Must be comfortable leading others.
- Must be a competent, organized, and responsible leader.
- Must be a self-starter, self-motivated, and self-disciplined.
- Must watch out for the wellbeing of their personnel.
- Must maintain certifications and standards within the unit.
- Must be comfortable in the presence of death and/or corpses.
- Must be comfortable facing and overcoming difficult challenges.
- Must be comfortable wearing a full uniform.
- Must be comfortable operating during stressful situations.
- Must be willing to meet the scheduling and training requirements of the unit.
- Must be comfortable around blood, first aid and/or medical emergencies.
- Must understand that deployments can happen at any time, with little or no prior notice.
- Must be comfortable operating outside usual comfort zones.
- Must be comfortable operating as part of a team and within the confines of an organized unit.

PLEASE PROVIDE OR ATTACH A DETAILED EXPLANATION ABOUT WHY YOU ARE INTERESTED IN / THINK YOU WOULD BE A GOOD FIT FOR THE POSITION

APPLICATION	
LAST NAME	FIRST NAME
DATE OF BIRTH	LEGAL GENDER
	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other
CONTACT PHONE	CONTACT EMAIL
SIGNATURE	DATE
BELOW FOR C.A.A. PERSONNEL APPLICANTS ONLY	
CURRENT COMMAND OR BRANCH	CURRENT UNIT
CURRENT COMMANDING OFFICER	YOUR C.A.A. ID NUMBER
BELOW FOR AUTHORIZING OFFICER ONLY	
APPLICATION APPROVED	DATE
<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Hold	
SIGNATURE	ID NUMBER

ASSIGNMENT ORDERS

(FILLED OUT BY FILING OFFICER)

<input type="checkbox"/> New Assignment	<input type="checkbox"/> Transfer	<input type="checkbox"/> Re-Assignment	<input type="checkbox"/> Attachment	<input type="checkbox"/> Change Duty Status
Name (Last, First)		Number		
PREVIOUS ASSIGNMENT				<input type="checkbox"/> Check if none
COMMAND				
UNIT				
NEW ASSIGNMENT				<input type="checkbox"/> Check if same as above
COMMAND				
UNIT				<input type="checkbox"/> Check if same as above
DATE END PREVIOUS		DATE START NEW		
<input type="checkbox"/> Check if all below remaining unchanged				
PREVIOUS SECURITY CLEARANCE		NEW SECURITY CLEARANCE		
PREVIOUS RANK	RSD#	NEW RANK	RSD#	
PREVIOUS DUTY STATUS		NEW DUTY STATUS		
COMMENTS				
AUTHORIZING OFFICER			DATE	
NUMBER				